

Film Crew Visa

| Sr. # | Item | Yes | No |
|-------|--|-----|----|
| 1 | Application form to be filled in completely and signed by the applicant | | |
| 2 | Two recent passport-size photographs in colour according to EU norms | | |
| 3 | The passport should be valid for at least three months beyond the intended duration of stay in the Schengen territory | | |
| 4 | Proof of airline reservation for a round trip e.g. reservation slip. Ticket should not be bought until a visa is <u>guaranteed</u> or issued | | |
| 5 | Proof of accommodation: hotel reservation, guarantee of host company, etc | | |
| 6 | Overseas medical insurance valid for all Schengen-countries with a minimum coverage of 30,000 EURO. The insurance has to cover all risk e.g. accident, illness, etc. Insurance policies have to be submitted with an English or German translation. The policy has to clearly specify the period of validity and has to cover the date of arrival & departure has to be submitted in original along with a photocopy | | |
| 7 | Cover letter explaining the purpose of the trip | | |
| 8 | Letter from the film company; signed by the person who is legally authorized to sign for the company specifying <ol style="list-style-type: none"> 1. That all expenses will be taken care of by the company for the whole crew 2. Complete list of names of travelling crew members along with their designations, as well as separate list of the family members attached 3. That the company guarantees for the return of each member of the crew (return declaration) and reports back to the Embassy/Consulate/VFS, presenting the boarding passes of all crew members 4. The name and synopsis of the film 5. The name of the agency in Austria with which they are in contact & a copy of contract 6. Period of validity of visa applied for | | |
| 9 | Letter from the Austrian Agency <ol style="list-style-type: none"> 1. Confirming arrangements for film permits 2. Accommodation 3. Equipment 4. Locations | | |
| 10 | Detailed curriculum specifying in which capacity each applicant has worked in film making with which company and contact details (addresses and phone numbers for each company), letters of reference / contracts to be attached to the applications individually | | |
| 11 | Analysis of approximate cost <ol style="list-style-type: none"> 5. Hire for equipment brought from India 6. Freight-expenses 7. Flight tickets | | |
| 12 | Certificate that the company is registered with the Indian motion pictures producers Association / Film Chamber of Commerce and contact details of the relevant authority | | |
| 13 | The financial status of the film production company <ol style="list-style-type: none"> 1. Balance sheet 2. Original Bank statements of last three (3) months including address & telephone number of the bank. 3. Income statement or income tax return for last three (3) years | | |
| 14 | Copy of passport, visa/s and stamps (if any) | | |

Declaration: I **passport #** **voluntarily agree to avail the services of VFS global Services Pvt. Ltd. to apply for an Austrian/Schengen visa.**

Signature..... **Date**

VFS Staff name **Signature**